



MAHARASHTRA STATE WAREHOUSING CORPORATION

(A Government Under taking)

583/B, Market Yard, Gultekadi, PUNE-411 037

Tel. 020-24206800

Website: mswarehousing.com Email : - info@mswc.in

GSTIN- 27AABCM3988MZT1

NO.MSWC/Computer/MailServer/233-A

Date:-26/12/2022

To:

Subject: Quotation for Dedicated mail Server Management, Administration and Support

Sir,

The Maharashtra State Warehouse Corporation is inviting sealed quotation for dedicated mail Server Management, Administration and Support as per below mentioned configuration and terms and conditions –

Sr	Particular	Cost in Rs. (Per Year)	HSN/ SAC	GST	Total
A	Zimbra Dedicated Server Management, Administration and Support				
1	Backup on cloud (2 TB)				
3	Total				

Name of Vendor	
Address	
GSTIN	

Terms and Conditions-

1. SERVER INSTALLATION & CONFIGURATION

- Installation and configuration:
 - Web and Application Server
 - Operating Systems
 - Apache HTTP, Apache Tomcat, PHP and ProFTPd FTP server if required
- Network configuration.
 - Assign IP to the server.
 - The configuration of DNS, Default gateway etc.
 - Configuration of backup policies and secured FTP

- Security.
 - OS level Firewall configuration.
 - Disabling unwanted services and ports.
 - Installation of updates and kernel patches.
 - Anti-virus Installation or IPTABLES Firewall
 - Securing SSH access can be given
 - Mod Security Configuration with Apache if required.

2. CUSTOMIZATION: -

- Email Sending Rights
 - Some Mail ids can only send/receive internal emails and they should not be able to send emails outside premises or domain
 - Some users can send mail to everyone, for some its can be restricted to the group as member and vise versa.
- Usage Control
 - Mail sending limit can be defined to domain
 - User space quota and attachment size can be defined through admin panel
 - Few Users should not be able to download the attachments.
- Accessibility
 - Few users can access Zimbra webmail from outside and not all users are Allowed. Admin can allow some users to give access outside office premises. Through client's firewall.
 - Few Users can access Zimbra webmail only from laptop provided or defined by company (as VPN)
 - Users who do not have any global access will not be able to use POP, IMAP, blackberry services.
- Data Availability
 - Information/Log data will be made available when it requires. Like With attachment name and extension
 - Once a new user is created through Admin, that user at the time of login can get first-time password reset option.
- Other
 - Logo Integration into the zimbra mail server.
 - Department wise mail ids can be grouped like hr@, Marketing@, staff@
 - IMAP syncing of emails

3. The percentage of tax should be indicated separately.

4. Contract Period – Initially contract is for 24 Months which may be extended for further one year upon satisfactory performance of the agency as per MSWC's requirement.

5. The successful party will have to pay security deposit @5% of total contract value by online transfer (NEFT/RTGS), the bank details of MSWC will be communicated to the successful party separately. The same security deposit amount will refund after contract period.

6.Payment : payment will be made on quarterly basis at the end of each quarter.

7. One-month notice in advance to be given in the case of termination of services, after the minimum contract period.

8. Uptime should be 99 % guaranteed fail in to which down time credit must be given.

9. All services should be provided as per applicable cyber law polies of Government of India as server are placed to an Indian tax/ company.

10. Successful party will have to enter in an agreement with MSWC for this work on required stamp paper.

The sealed quotation should be addressed to the Programmer within following dates and should be superscripted with “QUOTATION FOR DEDICATED MAIL SERVER MANAGEMENT, ADMINISTRATION AND SUPPORT.”

Thanking You,

Quotation Date

Quotation submission date – From 26.12.2022 to 04.01.2023 up to 2.00 pm

Last date of quotation - 04.01.2023 up to 2.00 pm.

Quotation opening date - 04.01.2023 up to 5.00 pm.

Yours Sincerely,

Joint Managing Director & Secy.
M. S. Warehousing Corporation, Pune